

**Morgan County Commission Meeting  
August 7, 2014**

**Members present:**

Commissioner Brad Close, President  
Commissioner Stacy Dugan  
Commissioner Robert Ford

**Also present:** Jody McClintock, County Administrator; Ginger Johnson, Commission Secretary; Trish Strader, Journal Newspaper; Ron Martin; Terri Burhans, EDA Director; Gerry Chaskes; Kim Michael, Sheriff Tax Office; Beth Curtin, EDA; Jeanne Mozier, EDA; and Butch Bryant

The meeting was opened by Cathy Spielman, Deputy County Clerk, at 9:30 a.m.

**Administration Items**

**Assessor's Exonerations**

On a Stacy Dugan/Bob Ford motion, the County Commission approves the Assessor's exonerations due to clerical errors with the exception of the exoneration application for the Stony Cabin Rod & Gun Club. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried. The application from Stony Cabin Rod & Gun Club was tabled until the County Commission meeting on August 21, 2014 for further review.

**Action Items**

**Approval to purchase county vehicles**

On a Bob Ford/Stacy Dugan motion, the County Commission approves the purchase of a county vehicle to be used by county employees and elected officials for trips and meetings. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

On a Bob Ford/Stacy Dugan motion, the County Commission approves the purchase of a vehicle for the Office of Emergency Services Director contingent upon getting half of the funding needed from a Homeland Security grant. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

**Kim Michael, Chief Deputy, Sheriff Tax Office- Request to purchase Sheriff Accounting System**

Kim Michael, Chief Deputy, Sheriff Tax Office, approached the Commission with a proposal from Software Systems Incorporated for accounting software. The total cost of the proposal is \$25,000 for the software and \$12,373 for training and installation. The Commission discussed the software with Ms. Michael and on a Stacy Dugan/Bob Ford motion, the County Commission tabled the decision indefinitely at this time. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

**Beth Curtin- update on water tower at Industrial Park**

Beth Curtin, representing the Economic Development Authority approached the Commission with an update on the water tower project at the Industrial Park on US Route 522. Ms. Curtin gave an update on the project and stated that it should be finished by the end of September or beginning of October.

**Introduction of new Economic Development Authority Director- Terri Burhans**

Beth Curtin approached the Commission and introduced the new Economic Development Authority Director, Terri Burhans. The County Commission welcomed Ms. Burhans to Morgan County and stated that they look forward to working with her.

**Honorable Debra McLaughlin, Prosecuting Attorney- Request to purchase software**

Debra McLaughlin, Prosecuting Attorney, approached the Commission to request computer software. Ms. McLaughlin explained that she has funds from a grant to cover the software for scanning documents but she needs software to store the documents. Ms. McLaughlin stated that she can pay for half the cost out of the drug forfeiture fund. On a Bob Ford/Stacy Dugan motion, the County Commission approves the request to purchase software in the amount up to \$3000, 50% of which coming from the General Fund and the balance will come out of the drug forfeiture account. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

**Application for request of Exoneration- Kenneth & Rebecca Blevins**

The County Commission reviewed the application for request of exoneration. On a Stacy Dugan/Bob Ford motion, the County Commission made a motion to approve the application for exoneration. President Close voted nay, Commissioner Dugan voted nay and Commissioner Ford voted nay. Motion carried. Request denied. The County Commission stated that they cannot approve the application for exoneration due to the fact that it was a taxpayer error.

**Application for request of Exoneration- Jim Brisbane**

The County Commission reviewed the application for request of exoneration. On a Stacy Dugan/Bob Ford motion, the County Commission made a motion to approve the application for exoneration. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

**Discussion and possible decision regarding Motorola contract**

Commissioner Ford explained that he is still working on the contract to purchase emergency communication radios with Motorola. Commissioner Ford requested the Commission remove the contingency for the Purslane Tower and build a Berkeley Springs Tower. Commissioner Ford stated that the Berkeley Springs tower

will help communications tremendously. Commissioner Ford stated that he is still working with Motorola and will follow up with the Commission at the next Commission meeting.

**Discussion and possible decision regarding Allstate Tower contract**

Commissioner Ford requested the Commission lift the contingency of approval of the money based on obtaining a grant so the County Commission can proceed with the Motorola tower project. Commissioner Ford explained that he will have letters at the next County Commission meeting from Motorola and Greg Ganoe, from Ganoe Enterprises, Inc. The County Commission tabled the item until the next Commission meeting.

**Administrator's Report**

**Approval to hire Full Time Animal Control Officer**

On a Bob Ford/Stacy Dugan motion, the County Commission approves the hiring of Stephanie Nichols as Full Time Animal Control Officer effective immediately. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

**Signatures on the IPAWS (Integrated Public Alert and Warning System) forms**

On a Stacy Dugan/Bob Ford motion, the County Commission approves Vince Cichocki, Office of Emergency Management Director, to move forward with the IPAWS agreement. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

**Roof repairs at BSIM (Berkeley Springs Internal Medicine) and the Dyche-Kidwell Building**

Vince Cichocki, Facilities Director, approached the Commission regarding the roof repairs needed at the Berkeley Springs Internal Medicine building and the Dyche-Kidwell building. The County Commission approves Mr. Cichocki to advertise and get bids on the needed repairs.

**Recess**

On a Stacy Dugan/Bob Ford motion, the County Commission made a motion to recess the meeting. President Close voted yea and Commissioner Dugan voted yea. Motion carried.